



**Fire/EMS Oversight Board
MEETING MINUTES**

August 1, 2019

Committee Members Present: Chairman Rick McCluskey, Village of Mt. Pleasant Trustee Gary Feest, Village of Sturtevant Trustee Stuart Ten Cate, Mt. Pleasant Village Administrator Maureen Murphy

Committee Members Absent: Village of Sturtevant Administrator Mary Cole

Village Board Members Present: None

Guests: DC Ed Lockhart, BC John Radewan, BC Jon Keiser, BC Steven Salvo, Bud Eastman, Lt. Dustin Ellis, Lt. Scott Brauer, Michael Bonn and Jamie Adams

Staff Members to the Board: Chief Robert Stedman

1. **Roll Call** - Meeting called to order at 3:30 p.m. by Rick McCluskey
2. **Guests:** Dr. Clark – SSFD EMS Liaison
3. **Public Comments:** None
4. **Approval of July 11, 2019 Minutes:**

A motion was made by Gary Feest and seconded by Stuart Ten Cate to approve the minutes of the July 11, 2019 meeting. **Motion Passed**

5. **Operational Report and Update:** Chief Stedman referred to the Operational Report that was dated August 1, 2019 that was distributed to the Committee Members.
 - a. We currently have two members on FMLA. One is going to return to duty tentatively next week. The other member on FMLA for surgery will be off for another estimated two more months. All of our members that were off for childbirths have returned to full duty.
 - b. The total time off for the year to date as of July 31, 2019 for FMLA is 4007 hours, sick leave 1953.75 hours, and Workers Comp 59.25 hours for a total of 6,020 hours or roughly 251 (24-hour) shifts.
 - c. The construction on the EMS station is almost complete with the final inspection on or about August 12th. Once the building is completed it will take us another 4 weeks at least to get the building setup for operations. We will plan an Open House once we have occupied the station. Open House tentatively the first week of October, which is Fire Prevention Week.
 - d. The firefighter/paramedic recruitment information was advertised and we have released applications to about 25 potential candidates and we have received 5 back. Interviews with the Police & Fire Commission would be conducted after Labor Day depending on the Commission's availability.



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- e. The Racine County Board did meet and approved acceptance of the Level B Haz Mat grant from the State of Wisconsin. This is the State Haz Mat Equipment Grant in the amount of about \$9,500. The result is we will receive the grant in the amount of about \$7,500. We have already submitted our 20% matching grant equipment purchases information.
- f. The SSFD Dive Rescue Team continues to make progress. As part of the TID funding that was transferred this past month we listed Mitigation Equipment as a category with the intent of purchasing an inflatable board and motor as the Dive Rescue Team is part of the Technical Rescue Team services that we have been talking about. We are having discussion with the Finance Director regarding we didn't specifically identify the inflatable boat and our position is we listed Mitigation Equipment as a category without listing the specific items. Foxconn will have over 100 acres of retention ponds and we will be expected to provide services in the event of any emergencies.

Mitigation definition is: the act of making something a condition of consequence less severe. So mitigation equipment would be equipment used to make a condition or consequence less severe, which is how why listed the boat as mitigation equipment. The inflatable boat can be used for water rescue emergencies as well as for hazardous materials spills involving bodies of water such as retention ponds to deploy haz mat booms to contain as haz mat materials.

- g. The TRT will be doing a presentation for the Village of Mt. Pleasant Village Board on August 12th and a presentation for the Good Neighbor Group on August 14th at Station 9. The TRT will also be working with conducting a hazardous material emergency exercise on Saturday August 17th for XPO Logistics that operates the Johnson Diversey building on Renaissance Blvd.
- h. The Fire Department Consolidation Study draft has been completed by the Wisconsin Public Policy Forum, but we have not heard anymore.
- i. The SSFD has taken possession of the old Sturtevant DPW building that we are renting on Michigan Avenue. We will start to move equipment to the building as soon as next week.
- j. On the Mt. Pleasant Village Board meeting on August 22nd the Fire EMS Consolidation Agreement was on the agenda, but I am not aware of what the outcome was at the meeting.
- k. The department continues to have problems with developers in terms of wanting to start construction prior to having their site plans and water supply system installed. Usually they are given an early start for footings and foundations, but then they move onto constructing walls and closing the building up. The end result we are having buildings being partially constructed prior to having water supply and sprinkler system supply lines installed and tested, which requires us to chase contractors and
- l. The 2020 budget process has started and we will present the proposed 2020 CIP budget to the Fire/EMS Oversight Board today. We understand that whatever this Board recommends today needs to go to both Village Boards for approval.



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- m. The following table reflects the number and percentage of calls per station for the year to date ending July 31, 2019:

2019 Annual Calls By Station Through July 31, 2019		
#7	0	0%
#8	839	33.7%
#9	940	37.8%
#10	514	20.6%
Mutual Aid	123	4.9%
Other	74	3.0%
Total	2490	100%

6. **2020 Draft DIP Budget Discussion and Possible Action**
7. **Next Meeting** – The next meeting was scheduled for Thursday September 5, 2019 at 3:30 PM at the Village of Sturtevant Safety Building.
8. **Adjournment:** A motion was made by Gary Feest and seconded by Stuart Ten Cate to adjourn.

Motion passed unanimously; Meeting adjourned at 4:39 p.m.

Respectfully submitted,

Robert W. Stedman
Fire Chief